

ANNUAL PROCUREMENT PLAN FOR FY 2026-2027

Budget: Revenue

Ministry Division : Ministry of Finance/Internal Resources Division  
Agency : Customs Excise and VAT Commissionerate, Dhaka (East), Dhaka.  
Procuring Entry Name & Code: Customs Excise and VAT Commissionerate, Dhaka (East), Dhaka.  
National Sports Council Building (NSC Tower), 18th & 12th Floor  
62/3 Purana Paltan. Dhaka-1000

| Package No | Description of Procurement package GOOODS | Unit               | Quantity           | Procurement Method & Type | Contract Approving Authority                        | Source of Funds | Estd.Cost in Tk. | Time Code for Process | Not Rcsd in GOOODS | invite/ Advertise Tender                                                                                                                                                                                      | Tender Opening | Tender Evaluation | Approval to Award | Notificatio n of Award | Signing of Contract | Total Time to Contract Signature | Time For Completion of contract |
|------------|-------------------------------------------|--------------------|--------------------|---------------------------|-----------------------------------------------------|-----------------|------------------|-----------------------|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------|-------------------|------------------------|---------------------|----------------------------------|---------------------------------|
| 1          | 2                                         | 3                  | 4                  | 5                         | 6                                                   | 7               | 8                | 9                     | 10                 | 11                                                                                                                                                                                                            | 12             | 13                | 14                | 15                     | 16                  | 17                               | 18                              |
| GD 1       | Cleaning Equipments (code: 3211102)       | NOS                | 25                 | OTM                       | HOPE                                                | GoB             | 6,00,000/-       | Planned Dates         |                    | 10 Oct-26                                                                                                                                                                                                     | 25 Oct 26      | 09 Nov 26         | 16 Nov26          | 19 Nov 26              | 03 Dec 26           | 52                               | 02 Jan 27                       |
|            |                                           |                    |                    |                           |                                                     |                 |                  | Days                  |                    | 0                                                                                                                                                                                                             | 14             | 14                | 7                 | 3                      | 14                  |                                  |                                 |
|            |                                           |                    |                    |                           |                                                     |                 |                  | Actual Dates          |                    |                                                                                                                                                                                                               |                |                   |                   |                        |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                     |                 |                  | Planned Dates         |                    | 01 Feb 27                                                                                                                                                                                                     | 15 Feb 26      | 1 Mar 26          | 8 Mar 26          | 11 Mar 27              | 25 Mar 27           |                                  |                                 |
| GD 2       | Cleaning Equipments (code: 3211102)       | NOS                | 25                 | OTM                       | HOPE                                                | GoB             | 3,00,000/-       | Days                  |                    | 0                                                                                                                                                                                                             | 14             | 14                | 7                 | 3                      | 14                  | 52                               | 30                              |
|            |                                           |                    |                    |                           |                                                     |                 |                  | Actual Dates          |                    |                                                                                                                                                                                                               |                |                   |                   |                        |                     |                                  |                                 |
| GD 3       | Refreshment (code: 3211106)               | As per requirement | As per requirement | DPM                       | According to the Delegation of Financial power      | GoB             | 4,20,000/-       | Planned Dates         |                    | As per revenue metting & Training section Direct Cash purchase from food supply or other organisation according to PPR-2025 (Rule-98 (1) (kha) & 100 and Under RFQ method according to PPR-2025 (Rule 90-94). |                |                   |                   |                        |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                     |                 |                  | Days                  |                    |                                                                                                                                                                                                               |                |                   |                   |                        |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                     |                 |                  | Actual Dates          |                    |                                                                                                                                                                                                               |                |                   |                   |                        |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                     |                 |                  | Planned Dates         |                    |                                                                                                                                                                                                               |                |                   |                   |                        |                     |                                  |                                 |
| GD 4       | Legal Expence (code: 3211110)             | As per requirement | As per requirement | DPM                       | Hope/According to the Delegation of Financial power | GoB             | 1,50,000/-       | Planned Dates         |                    | As per direct contracting disbursement / allocation according to DFP, lawyer consultancy fees and other legal expense according to PPR-2025-(98) (1)(kha) & 100.                                              |                |                   |                   |                        |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                     |                 |                  | Days                  |                    |                                                                                                                                                                                                               |                |                   |                   |                        |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                     |                 |                  | Actual Dates          |                    |                                                                                                                                                                                                               |                |                   |                   |                        |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                     |                 |                  | Planned Dates         |                    |                                                                                                                                                                                                               |                |                   |                   |                        |                     |                                  |                                 |
| GD 5       | Seminer/ Conference (code: 3211111)       | As per requirement | As per requirement | DPM                       | Hope/According to the Delegation of Financial power | GoB             | 10,000/-         | Planned Dates         |                    | Direct Cash purchase according to PPR-2025 (Rule-98 (1) (kha) & 100.                                                                                                                                          |                |                   |                   |                        |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                     |                 |                  | Days                  |                    |                                                                                                                                                                                                               |                |                   |                   |                        |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                     |                 |                  | Actual Dates          |                    |                                                                                                                                                                                                               |                |                   |                   |                        |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                     |                 |                  | Planned Dates         |                    |                                                                                                                                                                                                               |                |                   |                   |                        |                     |                                  |                                 |



মোহাম্মদ মাসুদুল কারিম  
সহকারী সিনিয়র অফিসার  
কার্পাস এন্ডারজ ও অ্যান্ড কন্সাল্ট্যান্সি  
ঢাকা (পূর্ব), ঢাকা।

মোহাম্মদ আব্দুল্লাহ আল মামুন  
সিনিয়র অফিসার (সং দপঃ)  
কার্পাস এন্ডারজ ও অ্যান্ড কন্সাল্ট্যান্সি  
ঢাকা (পূর্ব), ঢাকা।

রাব্বিয়া খাতুন  
সিনিয়র অফিসার  
কার্পাস এন্ডারজ ও অ্যান্ড কন্সাল্ট্যান্সি  
ঢাকা (পূর্ব), ঢাকা।

জনাব মোহাম্মদ মাসুদুল কারিম  
সহকারী সিনিয়র অফিসার  
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ঢাকা (পূর্ব), ঢাকা।



| Package No | Description of Procurement package           | Unit                   | Quantity               | Procurement Method & Type | Contract Approving Authority                        | Source of Funds | Estd. Cost in Tk.  | Time Code for Process                                  | Not Recd in GOODS | invite/ Advise Tender                                                                                              | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of Contract | Total Time to Contract Signature | Time For Completion of contract |
|------------|----------------------------------------------|------------------------|------------------------|---------------------------|-----------------------------------------------------|-----------------|--------------------|--------------------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| 1          | 2                                            | 3                      | 4                      | 5                         | 6                                                   | 7               | 8                  | 9                                                      | 10                | 11                                                                                                                 | 12             | 13                | 14                | 15                    | 16                  | 17                               | 18                              |
| GD 6       | Electricity (code: 3211113)                  | As per requirement     | As per requirement     |                           | According to the Delegation of Financial power      | GoB             | 30,00,000/-        | Planned Dates<br>Days<br>Actual Dates                  |                   | Direct contract with NSC Tower Authority as Office Electricity bill according to W.A.S.A.                          |                |                   |                   |                       |                     |                                  |                                 |
| GD 7       | Water (code: 3211115)                        | As per requirement     | As per requirement     |                           | Hope/According to the Delegation of Financial power | GoB             | 2,00,000/-         | Planned Dates<br>Days<br>Actual Dates                  |                   | Direct contract with NSC Tower Authority as Office Electricity bill according to DESCO                             |                |                   |                   |                       |                     |                                  |                                 |
| GD 8       | Internet (code: 3211117)                     | As per requirement     | As per requirement     |                           | Hope/According to the Delegation of Financial power | GoB             | 2,00,000/-         | Planned Dates<br>Days<br>Actual Dates                  |                   | As per contract with internet service provider according to contracted monthly bill.                               |                |                   |                   |                       |                     |                                  |                                 |
| GD 9       | Postal (code: 3211119)                       | As per requirement     | As per requirement     | DPM/ Voucher              | Hope/According to the Delegation of Financial power | GoB             | 30,000/-           | Planned Dates<br>Days<br>Actual Dates                  |                   | Direct Purchase from Bangladesh Treasury Office as per PPR-2025 & DFP                                              |                |                   |                   |                       |                     |                                  |                                 |
| GD 10      | Advertisement Regular Budget (code: 3211125) | NOS                    | 15                     | RFQM                      | Hope/According to the Delegation of Financial power | GoB             | 3,00,000/-         | Planned Dates<br>Days<br>Actual Dates                  |                   | 01 Mar 27                                                                                                          | 7 Mar 27       | 21 Mar 27         | 28 Mar 27         | 31 Mar 2027           | 14 Apr 2027         | 45                               | 13 May 27                       |
| GD 11      | Advertisement Regular Budget (code: 3211125) | As per requirement     | As per requirement     | DPM/ Voucher              | Hope/According to the Delegation of Financial power | GoB             | 3,00,000/-         | Planned Dates<br>Days<br>Actual Dates                  |                   | As Per requirement Direct purchase from news Paper Advertise bill according to PPR-2025 (98) (1) (Kha) & 100& DFP. |                |                   |                   |                       |                     |                                  |                                 |
| GD 12      | National Vat day (code: 3211125)             | As Per NBR Instruction | As Per NBR Instruction | OTM/RFQM/ DPM             | Hope/According to the Delegation of Financial power | GoB (NBR)       | as per NBR Provide | Planned Dates<br>Days<br>Actual Dates<br>10th December |                   | According NBR Instruction and NBR budget Procurement Method will be decided according to PPR-2025                  |                |                   |                   |                       |                     |                                  |                                 |
| GD 13      | Customs day (code: 3211125)                  | As Per NBR Instruction | As Per NBR Instruction | OTM/RFQM/ DPM             | Hope/According to the Delegation of Financial power | GoB (NBR)       | as per NBR Provide | Planned Dates<br>Days<br>Actual Dates<br>26th January  |                   | According NBR Instruction and NBR budget Procurement Method will be decided according to PPR-2025                  |                |                   |                   |                       |                     |                                  |                                 |
| GD 14      | Books and Periodicals (code: 3211127)        | NOS                    | 20                     | RFQM                      | Hope/According to the Delegation of Financial power | GoB             | 2,00,000/-         | Planned Dates<br>Days<br>Actual Dates                  |                   | 01 Feb 27                                                                                                          | 7 Feb 27       | 21 Feb 27         | 28 Feb 27         | 03 Mar 27             | 27 Mar 27           | 45                               | 26 Apr 27                       |
|            |                                              |                        |                        |                           |                                                     |                 |                    |                                                        |                   | 0                                                                                                                  | 7              | 14                | 7                 | 3                     | 14                  |                                  | 30                              |



**জাফর হুসেন**  
জাফর হুসেন এম.এ. (সি.এস.ই) প্রোগ্রামার  
কার্যময় এজাইজ ও জাট কমিশনারেট  
ঢাকা (পূর্ব), ঢাকা।



**খোরশেদুল আলম**  
খোরশেদুল আলম কর্মকর্তা  
সরকারী রাজস্ব কর্মকর্তা  
কার্যময় এজাইজ ও জাট কমিশনারেট  
ঢাকা (পূর্ব), ঢাকা।



**রাফিক হাফিজ**  
রাফিক হাফিজ এম.এ. (সি.এস.ই) প্রোগ্রামার  
কার্যময় এজাইজ ও জাট কমিশনারেট  
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|------------|-------------------------------------------|--------------------|--------------------|---------------------------|------------------------------------------------|-----------------|-------------------|-----------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| 1          | 2                                         | 3                  | 4                  | 5                         | 6                                              | 7               | 8                 | 9                     | 10                 | 11                                                                                                                               | 12             | 13                | 14                | 15                    | 16                  | 17                               | 18                              |
| GD 15      | Office Rent (code: 3211129)               | As per requirement | As per requirement |                           | Hope                                           | GoB             | 2,00,00,000/-     | Planned Dates<br>Days |                    | Monthly bill payment in NSC according to IRD budget allocation.                                                                  |                |                   |                   |                       |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                |                 |                   | Actual Dates<br>Days  |                    |                                                                                                                                  |                |                   |                   |                       |                     |                                  |                                 |
| GD 16      | Audit and Survey Fees Code:3221101        | As per requirement | As per requirement | DPM/Voucher               | According to the Delegation of Financial power | GoB             | 10,000/-          | Planned Dates<br>Days |                    | As Per requirement according to PPR-2025 & DFP.                                                                                  |                |                   |                   |                       |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                |                 |                   | Actual Dates          |                    |                                                                                                                                  |                |                   |                   |                       |                     |                                  |                                 |
| GD 17      | Transportation cost (code: 3221106)       | As per requirement | As per requirement | DPM/Voucher               | According to the Delegation of Financial power | GoB             | 10,000/-          | Planned Dates<br>Days |                    | Direct purchase according to PPR-2025 & DFP. direct cash purchase (98) (1)(kha) & 100                                            |                |                   |                   |                       |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                |                 |                   | Actual Dates          |                    |                                                                                                                                  |                |                   |                   |                       |                     |                                  |                                 |
| GD 18      | Training (code: 3231301)                  | As per requirement | As per requirement |                           | According to the Delegation of Financial power | GoB             | 22,00,000/-       | Planned Dates<br>Days |                    | As per requirement training Allowance will be provided on the basis of division of finance training arrangements from ET Branch. |                |                   |                   |                       |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                |                 |                   | Actual Dates          |                    |                                                                                                                                  |                |                   |                   |                       |                     |                                  |                                 |
| GD 19      | Petrol, Oil, Lubricant (Code: 3243101)    | As per requirement | As per requirement |                           | According to the Delegation of Financial power | GoB             | 24,00,000/-       | Planned Dates<br>Days |                    | As per official Car Fuel Requisition and committed to Fuel Refueling Pump payment by monthly bill.                               |                |                   |                   |                       |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                |                 |                   | Actual Dates          |                    |                                                                                                                                  |                |                   |                   |                       |                     |                                  |                                 |
| GD 20      | Gas/fuel (code: 3243102)                  | As per requirement | As per requirement |                           | According to the Delegation of Financial power | GoB             | 6,50,000/-        | Planned Dates<br>Days |                    | As per official Car Fuel Requisition and committed to Fuel Refueling Pump payment by monthly bill.                               |                |                   |                   |                       |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                |                 |                   | Actual Dates          |                    |                                                                                                                                  |                |                   |                   |                       |                     |                                  |                                 |
| GD 21      | Travel Expense (code: 3244101)            | As per requirement | As per requirement | DPM/Voucher               | According to the Delegation of Financial power | GoB             | 7,00,000/-        | Planned Dates<br>Days |                    | As Per Requirement of official travel cost according to PPR-2025 & DFP.                                                          |                |                   |                   |                       |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                |                 |                   | Actual Dates          |                    |                                                                                                                                  |                |                   |                   |                       |                     |                                  |                                 |
| GD 22      | Transfer cost (code: 3244102)             | As per requirement | As per requirement | DPM/Voucher               | According to the Delegation of Financial power | GoB             | 5,00,000/-        | Planned Dates<br>Days |                    | As Per Requirement of official transfer cost according to PPR-2025 & DFP.                                                        |                |                   |                   |                       |                     |                                  |                                 |
|            |                                           |                    |                    |                           |                                                |                 |                   | Actual Dates          |                    |                                                                                                                                  |                |                   |                   |                       |                     |                                  |                                 |
| GD 23      | Computer Consumable (code: 3255101)       | NOS                | 10                 | RFROM                     | HOPE                                           | GoB             | 5,00,000/-        | Planned Dates<br>Days |                    | 30 Sep 26                                                                                                                        | 7 Oct 26       | 21 OCT 26         | 28 Oct 26         | 31 Oct 2026           | 14 Nov 2026         | 45                               | 13 Dec 26                       |
|            |                                           |                    |                    |                           |                                                |                 |                   | Actual Dates          |                    | 0                                                                                                                                | 7              | 14                | 7                 | 3                     | 14                  |                                  | 21                              |
| GD 24      | Computer Consumable (code: 3255101)       | NOS                | 10                 | OTM                       | HOPE                                           | GoB             | 6,40,000/-        | Planned Dates<br>Days |                    | 01 Feb 27                                                                                                                        | 15 Feb 26      | 1 Mar 26          | 8 Mar 26          | 11 Mar 27             | 25 Mar 27           | 52                               | 24 Apr 27                       |
|            |                                           |                    |                    |                           |                                                |                 |                   | Actual Dates          |                    | 0                                                                                                                                | 14             | 14                | 7                 | 3                     | 14                  |                                  | 30                              |

**অফিসিয়াল ইমপ্লিমেন্টেশন**  
অফিস মরফন লার.কলিগিটের প্রাথমিক  
কার্যমস: প্রকল্প ও জাট কার্যনাগারে  
ঢাকা: (পূর্ব), ঢাকা।

**খোবাবোদুল আলম**  
সরকারী রাজস্ব কর্মকর্তা  
কার্যমস: প্রকল্প ও জাট কার্যনাগারে  
ঢাকা: (পূর্ব), ঢাকা।

**কারোয়া খাতুন**  
মুখ্য কার্যনাগার  
কার্যমস: প্রকল্প ও জাট কার্যনাগারে  
ঢাকা: (পূর্ব), ঢাকা।



